**Company Letterhead**

Date: DD / MM / YYYY  
  
 Place:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### ****To whom so ever it may concern****

**Subject: Declaration of the Authorized person**

We “**company name**” would like to authorize \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (person name and designation) to sign on behalf of our company for Telemarketer / Enterprise related activities.

Contact Person Name:

Contact number:

Email id:

ID Proof type:

(PAN / Passport / Voter ID/ Driving License)

ID proof Number:

Copy of ID proof of authorized person : (ATTACH JPEG OR PDF SCAN COPY IN THIS DOCUMENT.)

|  |
| --- |
|  |

Yours Sincerely,

(Designation of the Signatory)

Signature of the Authorising person and seal.

Mobile no.:

Email id:

( For Sole proprietory / Individual / Patnership - Self declaration

Pvt Limited – Director

Public Limited – Director / CMD / Head Authorising

Govt – Director of the Dept / Authorised person )